

Accession No. \_\_\_\_\_

## DEED OF GIFT

### Chula Vista Heritage Museum

I (we) the undersigned, as donor(s), hereby vest all incidents of absolute ownership of the following described property in the Chula Vista Public Library, including all rights to copyright, and including absolute and unrestricted right to reproduce, make available for research, adapt, publish, perform, or exhibit the property.

Please write/type in the box below a description of the artifact, how and when you acquired it, and a summary of the knowledge you have about it. Attach any supporting documentation. If necessary, continue on reverse.

The Chula Vista Heritage Museum will retain all material that has permanent historical/archival value and remove material that is routine, duplicative, or outside the collecting scope of the repository by means of deaccessioning.

Deaccessioned material will be disposed of, transferred to an appropriate repository, or sold in accordance with written policies in the Chula Vista Heritage Museum Collection Policies and Procedures Manual

Legal ownership, physical custody and intellectual property rights of the materials are hereby transferred to the Chula Vista Heritage Museum. It is understood that the Chula Vista Heritage Museum will take reasonable measures to ensure the preservation of any of these materials deemed to be of historical/archival value.

I have read the Conditions of Gift (see reverse) and agree to any and all conditions thereof.

**Signature of Donor or Designee/Date**

**Name:** \_\_\_\_\_ **Phone:** (\_\_\_\_) \_\_\_\_\_

**Address:** \_\_\_\_\_

**Accepted By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **CONDITIONS OF GIFT**

1. The Chula Vista Heritage Museum will not be required to carry insurance against loss or destruction of, or damages to, said materials, or in other respects to exercise greater precautions for the care and safety of said materials than it exercises with respect to its other property of the same or similar nature.
2. In no event shall the Chula Vista Heritage Museum be liable for the destruction of, or damage or injury to, said materials caused by acts of civil commotion, natural disasters, or other causes beyond its control.
3. The Chula Vista Heritage Museum will consider the materials in this Deed of Gift as an unrestricted gift offer without limiting conditions, except as stated, to be used in any manner deemed to be in the best interest of the Chula Vista Heritage Museum.